

HARDSHIP WITHDRAWAL FORM

INSTRUCTIONS

Attached please find an application for the hardship withdrawal from your SUPERVALU STAR 401(k) PLAN.

- Review the application and review the Hardship Withdrawal Instructions.
- Sign and date the application form. Please include your phone number in the space provided.
- Voya Financial™ will mail an IRS Form 1099R to you early next year, if your application is approved.
- Mail your Hardship application and supporting documentation to the following address:

REGULAR MAIL Voya Institutional Plan Services SUPERVALU STAR 401(k) PLAN Plan Administration Unit P.O. Box 24747 Jacksonville, FL 32241-4747 OVERNIGHT MAIL Voya Institutional Plan Services SUPERVALU STAR 401(k) PLAN Plan Administration Unit 8900 Freedom Commerce Parkway Jacksonville, FL 32256-8264

Hardship withdrawal applicants must send supporting documentation such as eviction notice, copies of medical bills with an explanation of benefits, college tuition bills, or executed contract of sale. Please see attached Hardship Withdrawal Instructions for more details.

Voya will process the application if received in a timely manner and the application is determined to be in good order. Voya will process the transaction and send the check directly to you. Voya will inform payroll to suspend contributions to your SUPERVALU STAR 401(k) PLAN for the next 6 months. If disapproved because of missing documentation or ineligible hardship reasons, you will be notified in writing.

Please note: Documentation must be complete and in good order to process your request. An incomplete application will cause a delay in receiving your check.

PART I - PARTICIPANT INFORMATION				
MIDDLE INITIAL		LAST		
	State	Zip Code		
Birth Date				
Evening Phone: ()	(continued		
	MIDDLE INITIAL Birth Date	MIDDLE INITIAL		





PART 2 - HARDSHIP WITHDRAWAL ELECTION

The Plan allows hardship distributions only under the following Internal Revenue Code Safe Harbor Regulations for immediate and heavy financial needs. *Please choose the one applicable to your circumstance:*

REASON	REQUIRED DOCUMENTATION	INFORMATION THAT MUST BE REFLECTED ON DOCUMENTATION
☐ Unreimbursed medical expenses for medical care described in IRC section 213(d) previously incurred or necessary to obtain medical care described in section 213(d) for: You, orYour spouse, orYour dependents(as defined in section 152)*	Explanation of Benefits (EOB) - Must be dated with in past 2 years and reflect amount paid by the insurance company Corresponding bill from the provider	EOB Must be dated within the past 2 years, and Must reflect the amount paid by the insurance company, and Must reflect the amount owed by the insured Corresponding bill Must be dated within the past 90 days, and Must indicate the amount still due by the insured
☐ Tuition, related educational fees, room and board for the next semester or quarter of post-secondary education for: You, or Your spouse, or Your children, or Your dependents (as defined in section 152)*	Itemized tuition bill, and/or Room and board statement provided by the school	Must be dated within 4 months of the beginning of the quarter or semester.
☐ Purchase of your principal residence	Signed purchase contract, or Intent-to-purchase agreement, or If building, copy of builder's contract	 Must be dated within last 30 days, and Must reflect your name as the buyer, and Must reflect the address of the residence being purchased, and Must reflect the purchase price, and Must reflect the amount of the down payment, and Must reflect a closing date no more than 6 months in the future, and Must reflect signatures of both buyer and seller
☐ Repair of principal residence that would qualify as a casualty deduction such as a fire or storm	Billing statement Letter from insurance company stating what is not covered from the casualty loss	Must be dated within last 4 months, and Must reflect the amount necessary to repair principal residence
☐ Prevention of mortgage foreclosure or eviction from your principal residence	Bank/mortgage statement, or Letter from bank/mortgage company, or Letter from landlord, or Copy of the court document substantiating the eviction or foreclosure legal proceedings	 Must be dated within last 4 months, and Must reflect the amount necessary to prevent foreclosure or eviction, and If statement or letter, must threaten eviction or foreclosure and Document must contain eviction/foreclosure date. This date must be in the future Letter of instruction detailing the time period of missed payments
Funeral/Burial expenses for: You, or Your spouse, or Your children, or Your dependents (as defined in section 152)*	Funeral/burial billing statement	 Must reflect name of deceased, and Must reflect date of services provided within the past 90 days, and Must reflect your name as individual billed; and Must include itemized funeral/burial expenses

^{*}Without regard to the gross income exclusion of section 152 (d)(1)(B). (Generally those who you claim as dependents on your federal tax return)



In addition:

- The distribution cannot exceed the amount of your immediate and heavy financial need. The amount of your immediate and heavy financial need may include any amounts necessary to pay any federal, state, or local income taxes or penalties reasonably anticipated to result from the distribution.
- You will be prohibited from making any elective contributions to the plan for 6 months after receipt of the hardship distribution.
- You must have exhausted all other loan and withdrawal options available to you under the Plan.
- · You can not remit multiple hardship requests for a time period that was previously submitted.

If you complete and return this form, you are certifying that you acknowledge and meet the Plan requirements.

Amount of Withdrawal: \$				
If you would like all or a p	ortion of your Company Stock in-kind, please en	aclose a letter of direction along with this application.		
Federal and State Withh	olding* Election			
Elect only one option.				
☐ I elect 10% federal income	e tax withholding and any applicable state tax with	hholding. (or)		
☐ I elect to have no federal in	ncome tax or applicable state tax withheld. (or)			
☐ I elect% (enter p withholding (if applicable)		g and% (enter percentage desired) state tax		
☐ I elect \$ (ent amount) state tax withhole		withholding and \$ (enter specific dollar		
If no election is indicated above, 10% federal income tax and applicable state tax will be withheld.				
Note: Notwithstanding the ab	ove election, state income tax will be withheld if red	quired.		
will automatically be set u				
	LU and Voya to contact any person or business to cochments. I certify that all the information contained			
Participant Signature		Date:/		
additional plan or account is available Monday through F	nformation, please access your account at www. riday, 7:00 a.m. to 8:00 p.m. Central Time (exclu	N Information Line at 1-888-STAR-088 or to obtain supervalustar 401k.com. Customer Service Associates are sive of stock market holidays).		
How would you like to re	-			
☐ First Class Mail at no additional charge.	☐ Overnight Delivery. I understand I will pay a non refundable fee of \$20 which will be deducted from my account.	□ ACH Note: You must already have banking information on file with the Plan for at least 7 days in order for this payment to be directly deposited to your bank via automated clearing house.		
*Withholding Tax Notice Please review carefully since taxes win	hheld are remitted to the internal Revenue Service as soon as a	distribution occurs and cannot be returned.		
	drawal is not eligible to be rolled over and that unless I elect r internal Revenue Service (IRS). Depending upon my tax sta	not to have taxes withheld, 10% of the taxable portion of my distribution		

I understand that I may defer my distribution at least thirty (30) days after receipt of Special Tax Notice. By electing to take a distribution or initiating a direct rollover now, I

I understand that my distribution may also be subject to state income tax and that I may elect not to have state income withholding apply to my withdrawal. If I do not elect

A portion of this distribution may also be subject to the 10% penalty tax under the Internal Revenue Code for early withdrawals. This penalty tax is in addition to federal

to have state income taxes withheld, I may be responsible for payment of an estimated state income tax.

09/01/2014 SV870105HARDSHN

am waiving this 30-day period.

and state income taxes.